



Ministry Role Description

Connection Coordinator

Role Summary

Connection Coordinators help people in their specific affinity areas (couples, singles, men, women, general) connect with a Life Group.

The Win: Connecting in Life Groups is simple and easy. Life Group Prospects are followed up with 100% of time within 24-48 hours of first contact. Ultimate Win: Lives changed by Jesus in Community!

Responsibilities:

- Upon receiving information about a Life Group Prospect from the CC Team Leader, call the individual within 24 hours.
- Ask questions to discover what kind of group the LG Prospect is looking for, when they can meet, etc.
- Match the LG Prospect with a suitable open Life Group in your affinity area (or another area, if necessary)
- Ask whether the LG Prospect would rather call the Life Group Leader or have the Leader call him or her. Provide information as necessary.
- Contact the Life Group Leader(s) by phone or email or both to have them either call the LG Prospect or await their call.
- Email the CC Team Leader with information about the connection call: date and time called, response, group suggested, and follow-up needed.

Support: Connection Coordinator Team Leader